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These here are minutes of Dumont meeting--July 4th/72

1. John Dufort of Last Post was present and indicated that some people associated with Last Post were seriously considering setting up co-operative typesetting facilities in Toronto. They were quite capable and would probably be able to make a go of it. i.e. we would not be asked to typeset the Last Post
2. Since we haven't given This Mag. is About Schools the quote they asked for, partially due to some confusion about format, and circulation. It seems like Mike and Liz J. were going to look after this. The typesetting would be at commercial rates.
3. Transformation also asked for a quote, and it was suggested that we give them an initial quote of \$15. per page, plus printing, which (as in sandwich) would probably be done at Newsweb. We would also indicate to them that our price was flexible, that we would welcome their participation in the typesetting, and that perhaps a meeting with them was in order.
4. We have just finished the typesetting and printing of the CTCW Bulletin, which is a quarterly tab, hoping to go monthly. The new contracts committee was/is instructed to make contact with them regarding publication dates/scheduling and give them more info. regarding our capabilities (we had to lay out this issue) and other things they might want to know. The rates are commercial.
5. East Coast Worker, it is rumoured, wants to do all typesetting here. Probably, if this vicious rumour is true, they are thinking of camera-ready copy. The new contracts committee is instructed to contact them, inquiring about future production, and encouraging them, with pertinent information and other stuff, to check out the possibility of setting up a shop down there. In the meantime, they are publishing once a month and should be scheduled.
6. Having burdened down the new contracts committee with copious amounts of work, it became imperative to set up said committee. The ~~xxx~~ suckers were: Liz Jantzen, Liz Willock and Mike Canivet.
7. Mike Canivet ~~xxx~~ would like more people involved in bookkeeping (did you know that bookkeeping is the only word in the English language with 3 double letters in a row!!!) because he wants to take a holiday. Bill Aird expressed a desire to take over ~~Mike's~~ ^{Payroll} ~~job~~, with John looking after ~~general ledger~~ ^{general ledger}, Winnie on Acc'ts receivable and Bob on acc'ts payable. Seminar on the books will take place on Wed. July 6, with Liz W. sitting in as pinch-hitter.

8. Several notes on the Chevron

Contract-- final draft is here, less price schedule.

this form will be used for the Cord and the Spoke

Mike suggested that for Chevron billing, we use a formula, which is available to them, and includes typesetting, printing, camera, negs, and misc. costs, rather than just a blanket figure

New Fonts-- Contracts Committee should see what they want.

Procedures, and Attitudes--seems to be a hassle regarding copy editing flexibility in lay-out, use of white space.

it was suggested that some parameters be set regarding our role in production(what we can/cannot change)

This could be in the form of a booklet, which laid down correctly all the information we have about typesetting which would help our commercial papers do their job in a way more helpful to us. A committee of Liz J., Bill and Eddie was set up to write this booklet.

9. Bitch-session--only item of historical value was a discussion of the food money, or lack of same. A new policy was discussed and ratified, The only food the shop would provide would be milk, cooffeee, tea, and sugar. Because people are eating shitty food at the shop, it is hoped that by not providing the makings for shitty food, people would bring food from home, and that food wouldn't be as shitty. I'm bringing peanut butter sandwiches every day.

10. Hiring was discussed, and Liz said(Lizzie) that she would have a letter drawn up within a week. This letter would be sent out to all people who might possibly be working at Dumont. Responses must be in by Aug. 18. The letter will be sent to the following people: (no particular order)

-ron colpitts	-gary robins	-strudy chippier
-Liz Willock	-rod hay	-winnie lang
-liz janzen	-steve izma	peter lang
-eddie hale	-bill cino	-david monoogian
-mike canivet	-dan chabot	-sandra jewell
-bill aird	-diane mason	-brenda wilson
-john stafford	janet stody	-cindy campball
-bob mason	-mary holmes	-george kaufman
nick savage	-john dufort	

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i sure am getting tired of typing these fucking minutes fortunately at the next meeting, we will decide to limit meetings to one and one half hours.

11. Citizens in Action- affectionately known as the CIA
Ron and Gary now are employed by the Federal Government, to put out shit rags guaranteed to be of no use to anyone, through an agency called CIA. They would like to sponsor the CIA paper as a non-commercial contract, but neither can do half-tones. Since each member of the project is being bought off at the rate of \$90 a week, considerably more than Dumont salaries at the best of times, it was proposed that half-tones be done for them at commercial rates, with a camera person scheduled, and the money goes to Dumont. Gary should soon be qualified to do page negs.

12. UIC, income tacks, truck expenses and other monies owing to Dumont.
--salaries should be raised to \$190 since that's what UIC gives.
--when you get your income tacks x cheque, see Mike or Lizzie.
--supplementary wages, income tacks returns are coming this week, please pay truck expenses at that time.

13. Vacations--there was quite a schmauzzle about vacations a few weeks ago with several ducks haven flown the coop at the same time. People were asked to indicate weeks that they planned to be away when there was scheduled production. List is as follows

John---July 7-July 25 one paper

Mike---July 15-Aug15 same paper

Eddie---all of August one paper

It was stressed that others could take off production as long as they made sure there was someone there to work for them, or enough to do the work

14. Note: as this is really getting to be a drag, the remainder of the meeting, will be reported in abbreviated form, maybe.

Joanie Kennedy got busted for shop-lifting, and may need some sort of reference, or job away from Hamilton-Toronto.

16. Teaching and Learning-- a typing drivewill occur, with everyone up to 30 wpm clean by Sept. 1. or else, x they must spend 2 hr/day practicing, until they do, or they are deemed hopeless, and excused from that requirement. Newcomers will be given up to 4 months to reach that speed.

15. (thought I forgot??) Procedures booklet report John and Bob working on it Dan, Trudy and Monoog are absent.

17. Eddie is drawing up a list of jobs to do on construction, including building a processing room, converting x paste-up tables, buying shelves and pidgeon hole box for camera room.

18. After a five hour discussion on the newsletter, it was decided to set up an "articles" drawer, and when that drawer was overflowing, two coordinators would be appointed. For clearer ideas on content, see Bill, (over)

19. Gestetner--repaired price--\$260.00
20. New Inventory system--description of said is on the ad table
it is suggested that people familiarize themselves with it
for it will not work if everyone doesn't use it.
21. Meetings.---Next week, and every week thereafter at 1 p.m.
22. Adjournment---the meeting was adjourned amidst shouts of laughter
and tears of joy.

list of decisions to be posted shortly.