

Friday, September 29, 1972.

Bitches: The subject of sloppy work was brought up in the following categories:

Proofing: - need more careful initial proofing
- figure out ^{error} patterns in people's perforating & show them to them.

10

- inconsistent caps in copy to be left so that papers can see & check their editing & copy code.

Paste-up - columns to be lined up by "type" not by edge of paper.
see Colpitts for further info.

Ads -
- Chevron will send down duplicates of ad layouts so we will know exactly what size to make ads.

Page 1 of Tues. Chevron^{B.B} -

- justify "The Chevron" flush left
- front page folio flush right
- heds flush right on left-hand columns
- " " " " left " right " " "

Page 2 - "Classified" should be flush left.

Page 3 - Pic too small - half-tone debatable whether our fault or Fairways

2
Page 3 - Hairline left out.

Page 7 - Shitty rule around it.
- any space leftover on page should be at top not at bottom.

Page 7 - half-tone bad, centered head not centered, Chevron to be more specific on layout.

Page 10 - Masthead layout to be more specific
- Rules for Classified + Two c logos to be 6 pt.
- Note spelling errors.
- Inside out square brackets indicate "centering of line" on ads or heads etc. $\square \text{---} \square$

- Never put scotch tape over anything black.

Suggestion for next week's agenda - criticism of Spoke + Cord typesetting - Gary to bring paper people to meeting

- Finished pages for proofing must be signed by pasteup person + put in "Final Proofing" box. Page which has been finally proofed to be signed by proofreader.

- Scheduling committee to make up file to keep record of how many shifts people work + how many days off ~~they~~ ^{we} take so people can check to see who can take time off when several people ask.

Note: Yes - Books - No - Abstentions
a lot 3 1

Vote passed - book will be used. Colpitts sure pushed it - thinking after realized never dealt with apathy & inconsideration, lack of involvement etc. that caused need of book - symptom dealing, band-aid practise bullshit - fuck the books!

Leaving Dumant: Evvie requests October off with no pay to work on election Campaign?

Diane leaving for sure - seemed to get cut off talking about it. Winnie suggested people get more involved in total process.

yours with dubious sincerity
Cindy (can't even trust myself too firmly these days)